

Minutes of ShaLT Meeting on 4th April 2013

Present: AG, MH, PS

Apologies: GE, MT

The Guide: MH reported that an agreement had been reached for distribution with Dennis Knight / Star Book Sales for the distribution of 5,000 copies. The agreement is to be checked by GE/MH.

MH gave a general update on distribution issues.

Trifolds: MH reported that these are going out on 8th April. The map starts to go out on the 15th of April.

Films: MH reported that JW had been in touch and that the Banqueting House was now being looked at in terms of the Lyly filming. JW is still editing the previous footage and reported that a voiceover was now needed.

Publicity: Discussion of suggested changes to the V&A website pages.

There was a brief discussion of the idea of MT contacting *Time Out* (MH to ask her about this).

Website: PS reported that the site was effectively complete though updates could take place in the future. PS offered to update the site after completion of the project [now agreed with GE].

AOB: AG mentioned that he would like information about how the lectures could highlight the ShaLT films and also link to the V&A department's activities in theatre history.